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MEMORANDUM FOR: Deputy Director (Research)
THRU : Deputy Director (Support)
SUBJECT : Transfer of ELINT and Related Support Functions
REFERENCES : A. DD/R 579-62, dated 26 September 1962
 B. DD/S 62-4752, dated 4 October 1962

1. Administrative action in relation to the Reference A Para 1 ELINT functions transfer is now in process. In this connection, it is recognized that the DD/R will require some time prior to the assignment and allocation of space which will permit the physical relocation of the offices presently utilized for this work in the Headquarters Building. Because of this and the need for continuing coordination with my SPS Staff, I approve your planning to place the Chief of the Office of ELINT Operations Division in a space to be provided in my SIGINT Programs Staff area. Appropriate arrangements are being made by my Administrative Officer. At the same time, recognizing that I have an expanding close support COMINT function which will undoubtedly require additional Headquarters Building space, at least that space which will be vacated when the physical move of ELINT activities from OC-SPS to the Office of ELINT is made, it is requested that every effort be made to resolve your Headquarters Building space assignments at the earliest opportunity.

2. In response to the Reference A Para 2, attachment A provides you with a listing of ELINT/COMINT research projects which it is proposed be accepted by the DD/R as our initial requirement for this type support. This listing identifies each project by number (if assigned), title, fiscal year 1963 budget planned, cost estimates for required projects for which there are no programmed funds, and an indication as to whether the item is under contract, the name of the contractor, and the funds encumbered under the existing contract which in some projects stem from previous fiscal years. It is proposed that the Office of ELINT, DD/R, accept full responsibility for the management of these existing contracts and for the future planning and support of unfunded programmed items which have been listed.

3. The technical contract management of the Attachment A listed projects has been carried on by a group of seven (7) engineers and technicians who are currently assigned and in residence at the SIGINT

GROUP 1
 Excluded from automatic
 downgrading and
 declassification

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Programs Staff Support Center [] Attachment B lists the names of these engineers and technicians and their assigned position numbers. These are the positions cited for transfer from the Office of Communications to the DD/R under terms of Para 1 Reference B. The transfer and changes of Career Designation of individuals will be made using Agency procedures as recorded in [] Because this space is needed for my COMSEC electronic testing, your early move of these functions is requested.

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4. As pointed out in Reference A, Para 3, there remain a number of problems which will require intensive coordinated effort by our office representatives. Work is currently in progress by my Administration and Budget Staffs which will lead to the transfer of funds supporting personnel and equipment and spare parts procurement. I propose that these adjustments be made through regular budgetary channels. However, the matter of equipment transfer involves a number of unique problems which merit special attention, particularly those relating to the transfer of financial property accountability for a large inventory of ELINT equipment in use or in stock in various logistic storage areas []

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It is on this point in particular that I see merit in allowing the ELINT Operations Division to function initially as close to the offices handling the SIGINT Programs [] as possible in order to provide for the orderly transfer of this inventory accountability. This will permit simultaneous inventory and transfer of accountability for ELINT items. It is requested that the DD/R designate the individual who will accept financial property accounting for ELINT equipment which is to be transferred [] It is proposed that your designee work closely with the OEL ELINT Operations Staff and with the Special Assistant of my SIGINT Programs Staff in order that this transfer of equipment can be accomplished with the minimum of administrative effort.

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5. As regards the transfer of [] to the Office of ELINT, DD/R, it is recognized that there will be continuing need for his services in both offices in order to coordinate the remaining transfer actions relating to this functions change. However, to provide for a target date, it is suggested that he assume his new duties on Monday, 15 October 1962.

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[]
Director of Communications

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Attachments:

- A. ELINT/COMINT Research Projects
- B. Engineers/Technicians

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